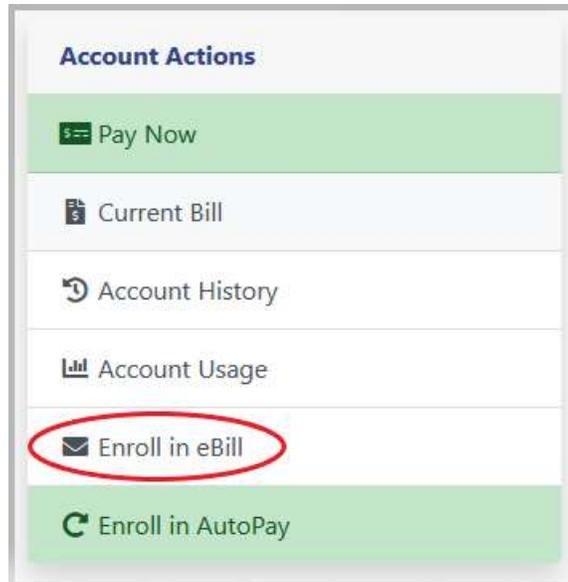
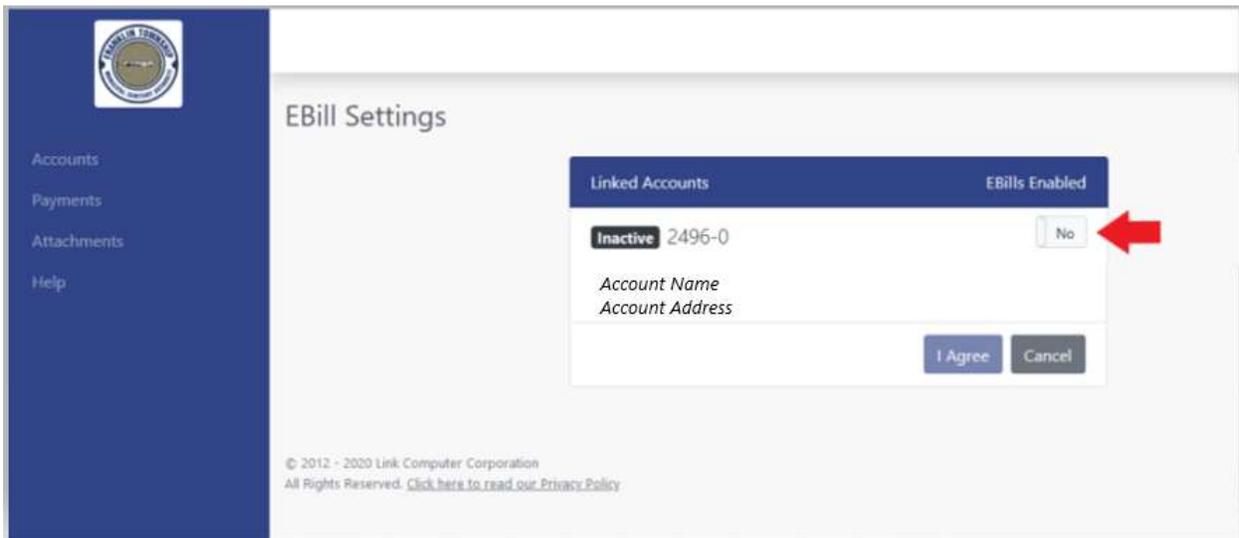


How to Enroll in eBill

1. On the right side of your account screen select Enroll in eBill



2. You will be taken to the screen below ↓. If you would like to sign up for eBilling click on the button under *EBills Enabled* and click to change it to **Yes**.



How to Enroll in eBill

3. Once **Yes** is selected the terms and conditions will populate below. Read the terms and conditions and if you would still like to sign up click **I Agree** at the bottom

The screenshot shows the 'EBill Settings' page. On the left is a blue sidebar with navigation links: Accounts, Payments, Attachments, and Help. The main content area has a header 'EBill Settings' and a table with two columns: 'Linked Accounts' and 'EBills Enabled'. The first row shows an account with ID '2496-0' and the status 'Inactive'. The 'EBills Enabled' column for this account has a 'Yes' button circled in red. Below the table, there is a section for terms and conditions. A red arrow on the right side points downwards with the text 'Scroll down to the bottom'.

Linked Accounts	EBills Enabled
Inactive 2496-0 Account Name Account Address	Yes

The terms and conditions of eBill online billing require that you agree to the following:

Enrollment: If you request that we stop mailing a paper bill it will be your responsibility to check the municipalities payment website (ftmsa.authoritypay.com) to obtain your bill. We'll try to send a reminder email, but understand that we don't control all aspects of email delivery and can't assure timely delivery of the email reminder. You'll continue to receive a paper bill until we have successfully delivered a confirmation email to the address provided in the enrollment request.

Acknowledging Receipt: By agreeing to suspension of mailed paper bills, you agree that posting of the bill on the website will

Bottom of webpage :

The screenshot shows the bottom of the webpage. It features a section with terms and conditions. The 'Email Address Updates' section states that users can provide updates at any time at no charge, and a confirmation email will be sent to the new address. The 'Payments' section states that the printed online bill remittance stub can be used with mailed checks, and other methods like Bank Draft and Credit Card are also acceptable. At the bottom of this section are two buttons: 'I Agree' (circled in red) and 'Cancel'. The footer contains copyright information for Link Computer Corporation and a privacy policy link, along with a 'SECURED BY SECTIGO' logo.

Email Address Updates: You may provide email address updates at any time and at no charge. We'll send a confirmation email to the new address provided. No additional messages will be sent to the old email address. To change your email address for eBill, sign into the website and manage your Profile from the menu under your online name at top right of the screen.

Payments: The printed online bill remittance stub can be used in association with mailing a check for payments. Other methods such as Bank Draft and Credit Card are also acceptable.

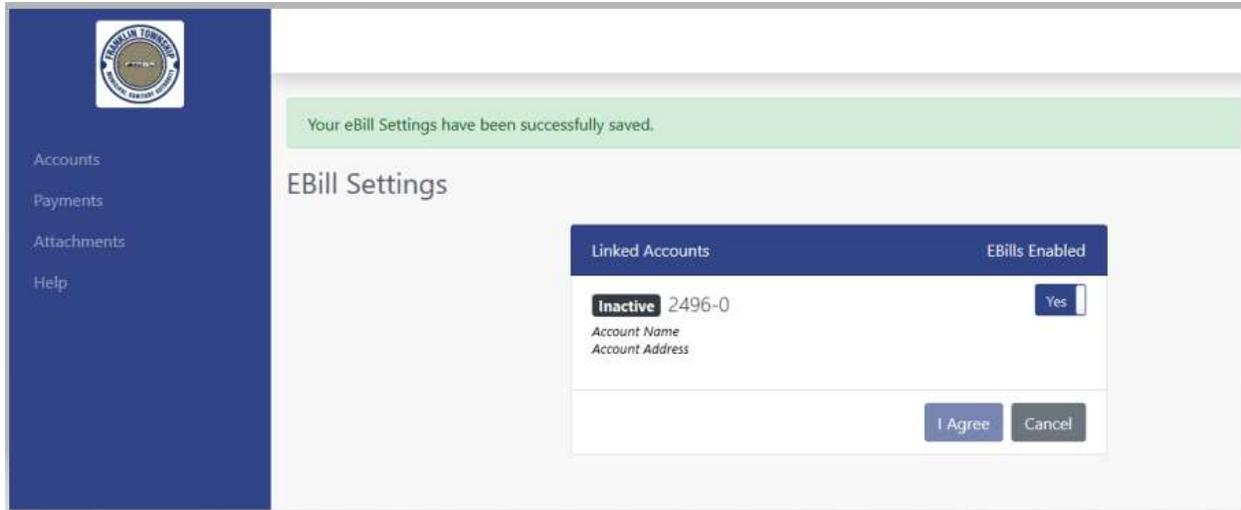
I Agree **Cancel**

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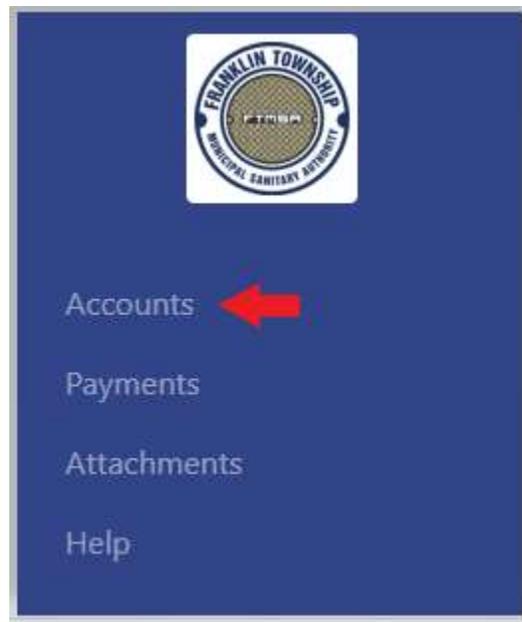
SECURED BY SECTIGO

How to Enroll in eBill

4. You will see a green confirmation bar along the top of the screen notifying you your eBill Setting has been successfully saved.

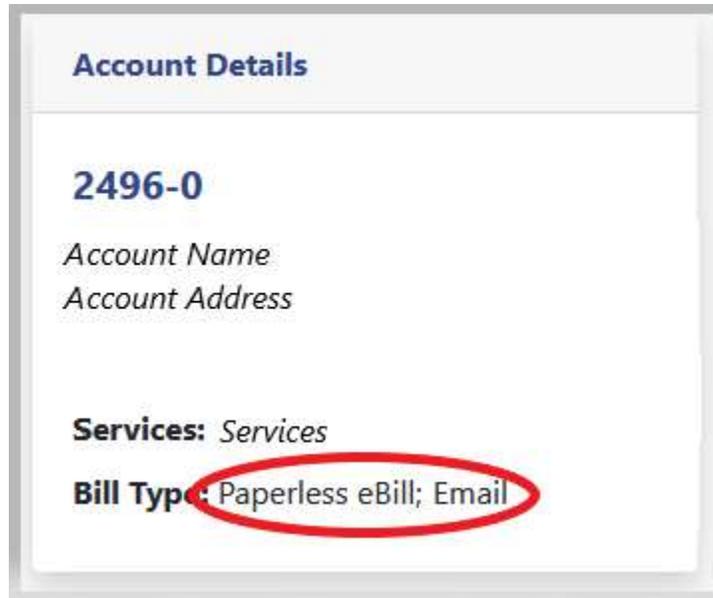


5. Click on the word **Accounts** on the left side to take you back to your account screen



How to Enroll in eBill

6. On the bottom left under **Account Details** you will see **Bill Type**. If you are signed up for eBilling you will see *Paperless eBill; Email*.



Account Details

2496-0

Account Name
Account Address

Services: *Services*

Bill Type: *Paperless eBill; Email*